















StoryboardHero **Complete User Guide**

Account Setup

1. Register on the platform. Visit app.storyboardhero.ai > Create an Account. 
2. Configure company branding settings. Go to Company Settings > Branding. 
3. Create tags for the storyboards. Go to Company Settings > Tags. 
4. Manage subscriptions. Go to Company Settings > Subscriptions. 
5. Purchase additional credits as needed. Go to Company Settings > Subscriptions > Buy More Credits. 
6. Obtain copies of invoices if desired. Go to Company Settings > Invoices. 
7. Build your team using any of the following methods:
 - a. Add New User. Go to Teams > Add New User 
 - b. Invite User. Go to Teams > Invite User 
8. Add company clients. Go to Clients > Add New Client. 

Storyboarding

1. Create a storyboard. In the left-side menu, go to Storyboards. 
 - a. Click New Storyboard.
 - b. In the Project Brief tab, fill in the required fields.
 - c. Assign members to the storyboard.
 - d. Save your changes.
 - e. Configure storyboard settings. Go to the Settings tab > enable or disable toggles relevant to the storyboard requirements.
2. Generate a concept. You can generate a concept in 3 ways: 
 - a. Manual creation
 - i. Proceed to Concept tab.
 - ii. Click New Frame.
 - iii. Fill in relevant fields.
 - iv. Click Submit.
 - v. Repeat the process until you've created all the frames in your storyboard.
 - b. Importing a concept
 - i. Click on Export Your Concept to download the template.
 - ii. Fill in the relevant fields.
 - iii. Save the file.
 - iv. Click on Concept > Import Another Concept to import the file.
 - c. Generate a concept using AI
 - i. In the Project Brief tab, click Submit to Create a Concept or in the Concept tab, click on Concept > Generate Another Concept.
 - ii. The user will receive an email notification once the concept is generated.
 - iii. Reload the page and proceed to the Concept tab to view the generated concept.

3. Generate images. Once satisfied with the concept, there are two ways to generate images:
 - a. Generate images using AI 
 - i. In the Concept tab, click on Approve and Submit for Sketching.
 - ii. Select Generate Sketches with AI
 - iii. Click on Next.
 - iv. Choose between description or action as the basis for sketch instruction.
 - v. Select a sketch style.
 - vi. Submit the request.
 - vii. Reload the page to view the generated images.
 - viii. If satisfied with a scene, click on Approve Scene.
 - ix. If not satisfied, choose Regenerate Using AI.
 - x. Provide revision instructions.
 - xi. Submit the revision request.
 - xii. Reload the page to view the updated image.
 - xiii. Once satisfied with all the scenes, click on Approve Whole Storyboard.
 - b. Generate images using manual sketch 
 - i. In the Concept tab, click on Approve and Submit for Sketching.
 - ii. Select Premium Sketch.
 - iii. Choose the desired style (standard, advanced, color).
 - iv. Click on Next.
 - v. If credits are insufficient, click on Buy Credits to purchase additional credits.
 - vi. Once enough credits are available, click on Submit to Proceed.
 - vii. The user will receive an email notification when the sketches are ready for review.
 - viii. Reload the page and proceed to the Storyboard tab.
 - ix. If satisfied with a scene, click on Approve Scene.
 - x. If not satisfied, choose Ask for Revision.
 - xi. Provide revision instructions.
 - xii. Submit the revision request.
 - xiii. The user will receive an email notification when the sketch is ready for review.
 - xiv. Reload the page and proceed to the Storyboard tab.
 - xv. Repeat the revision process until satisfied with the manual sketch.
 - xvi. Once satisfied with all the scenes, click on Approve Whole Storyboard.
4. Download a finalized storyboard PDF: 
 - i. On the Storyboard dashboard, click on the download icon on the storyboard tile > The user will receive an email with a link to the PDF.
 - ii. Alternatively, open the storyboard, go to the Storyboard tab, and click on Export as PDF > The user will receive an email with a link to the PDF.